

**RECORD OF PROCEEDINGS FOR THE  
COLORADO RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**MAY 10, 2022**

**STATION 41, 1850 RAILROAD AVENUE, RIFLE, CO 81650**

The regular scheduled meeting was called to order by Chairperson Lambert at 6:30 pm.

The Pledge of Allegiance was said, and a moment of silence was given.

**ROLL CALL:**

**Board Members Present:**

Alan Lambert, President/Chairperson

Matt Weisbrod, Vice President

Levy Burris, Director

Paige Haderlie, Treasurer

Addy Marantino, Secretary

**Others Present:**

Leif Sackett, Fire Chief

Zach Pigati, Wildland/Operations Division Chief (Via telephone)

Scott Van Slyke, EMS/Training Division Chief

Orrin Moon, Prevention Division Chief

John Gredig, IT Director

P.J. Tillman, Administrative Director

Bill Smith, Lieutenant

**ADDITIONS/DELETIONS/CHANGES TO THE AGENDA:**

None.

**CONSENT AGNEDA:**

Secretary Marantino made a motion to approve consent agenda. Treasurer Haderlie seconded the motion. The motion passed unanimously.

**PUBLIC COMMENT:**

None.

**LEGAL COUNSEL UPDATE:**

Attorney Ross stated there were no significant legal work over the last 30 days. Attorney Ross briefly discussed Bill SB22-238.

**FIRE CHIEF REPORT:**

Fire Chief Sackett introduced the new and old business action items.

Fire Chief Sackett stated that wildland fires are the biggest threat to the community and said that Garfield County is updating the Community Wildfire Protection Plan and the County Chiefs have been working on wildland fire mitigation. Fire Chief Sackett stated that, under the current weather conditions, fires are going to happen. The District is taking actions to help educate and prepare property owners. One example is "Living with Wildland Fire: A Guide for Homeowners", which Staff prepared.

In closing Fire Chief Sackett said he is thankful for the workforce and their commitment to service, community, and each other.

**NEW BUSINESS/ACTION ITEM REQUESTS:**

- a. **President Lambert: Administer Oath of Office**
  - **Director Addy Marantino- Term May 2022 to May 2025**
  - **Director Richard Miller- Term May 2022 to May 2025**
- b. **Fire Chief/Operations: Review and Consider Approval of Resolutions to Execute Awarded FMLD Mini Grant (Resolution No. 2022-05-01) and FMLD Traditional Grants (Resolution No. 2022-05-02)**

Fire Chief Sackett stated that CRFR has been awarded both the FMLD Mini Grant and Traditional Grants. Fire Chief Sackett said that both grants together are \$165,334. Director Burris made a motion to approve Resolution No. 2022-05-01. Vice President Weisbrod seconded the motion. The motion passed unanimously.

Secretary Marantino made a motion to approve Resolution No. 2022-05-02. Director Burris seconded the motion. The motion passed unanimously.

c. **Fire Chief/Operations: Review and Consider Approval of Updated Automatic Aid IGA with Glenwood Springs Fire Department**

Wildland/Operations Division Pigati said that the Automatic Aid IGA with Glenwood Spring Fire Department had been updated.

Following discussion, Sectary Marantino made a motion to approve the updated Automatic Aid IGA with Glenwood Spring Fire Department. Vice President Weisbrod seconded the motion. The motion passed unanimously.

**OLD BUSINESS/ACTION ITEM REQUESTS:**

a. **Fire Chief/Prevention: Follow up on Bids to Replace Asphalt at Station 61**

Prevention Division Chief Moon stated that Frontier Paving had no update on the quote they originally gave but Attorney Ross revised the contract. A brief Board discussion followed. The consensus of the Board was for Staff to proceed with the project.

b. **Fire Chief/Prevention: Review and Consider Bid to Mud Jack and Raise Living Area Floor of Station 61**

Prevention Division Chief Moon discussed the two bids to Mud Jack and Raise Living Area Floor at Station 61. Prevention Division Chief Moon stated that Attorney Ross had some concerns with the contracts.

Following extensive discussion, Vice President Weisbrod made a motion to approve Concrete Stabilization Technologies' bid subject to Attorney Ross' negotiation of appropriate changes. Secretary Marantino seconded the motion. The motion passed unanimously.

**DIVISION INFORMATION MEMORANDUM:**

**Wildland/Operations Division Chief Pigati:**

Wildland/Operations Division Chief Pigati worked with EMS/Training Division Chief Van Slyke and IT Director Gredig on the implementation of Guardian Tracking

software. He also worked on Bureau of Land Management Colorado Fuels Management and Community Fire Assistance Grant.

Wildland/Operations Division Chief Pigati worked with Attorney Ross to update the Auto Aid Agreement with Glenwood Springs Fire Department.

Wildland/Operations Division Chief Pigati attended IMT meetings and a meeting to discuss priorities for mitigation project and attended dump fire training.

Wildland/Operations Division Chief said CRFR purchased an enclosed trailer for the MOD and issue RFPs for the purchase 4 utility trucks.

Wildland/Operations Division Chief Pigati said CRFR was awarded two FMLG grants.

Wildland/Operations Division Chief Pigati stated a Wildland Division member completed 40-hour RX41 Smoke Management class with a score of 93%. One CRFR member was certified as ICT5. Two CRFR members have started task books.

Wildland/Operations Division Chief Pigati completed RT-130 refresher for 32 department members.

Wildland/Operations Division Chief Pigati said the deployment to Oklahoma/TX billed out \$77,000.

Wildland/Operations Division Chief Pigati constructed 4x bunk beds for the seasonal employees, saving the District \$3500-4000 based on quotes from three bunk bed distributors. The crews also removed 14 years' worth of debris, brush, and tree growth from the west and north walls at Station 43.

Wildland/Operations Division Chief Pigati assisted UCCR on 1100-acre prescribed burn.

The District provided mutual aid to Eagle Fire Protection District through, CRFR T3 and personnel billed out \$7100.

Wildland/Operations Division Chief Pigati started recruiting for seasonal firefighters.

Wildland/Operations Division Chief Pigati stated that the C Ave fuels reduction project is 90% complete.

**EMS/Training Division Chief Van Slyke:**

EMS/Training Division Chief Van Slyke conducted the Paramedic Assessment Center and said SEMTAC will be reviewing the EMTS grant for the new ambulance.

EMS/Training Division Chief Van Slyke attended RAMP Triage training provided through EMTAC, attended various internal and external meetings, and the Health Care Coalition tabletop exercise to review response to the COVID-19 pandemic.

EMS/Training Division Chief Van Slyke worked with IT Director Gredig to investigate options for new reporting software and worked with area agencies on a county wide active shooter drill that will be conducted at the end of June.

EMS/Training Division Chief Van Slyke stated crews logged 777 hours of training.

EMS/Training Division Chief Van Slyke worked with Wildland/Operations Chief Pigati and IT Director Gredig on implementation of Guardian Tracking.

EMS/Training Division Chief Van Slyke worked with Training Liaisons to provide hose line management training to all of the shifts.

EMS/Training Division Chief Van Slyke worked with Prevention Division Chief Moon to host CSC Engineering, which conducted a joint landfill fire training.

CRFR hosted a Firefighter 1 practical and live burn for the CMC Fire Academy.

EMS/Training Division Chief Van Slyke worked with Jason Clark to help instruct a Fire Instructor 2 class in Glenwood Springs. EMS/Training Division Chief Van Slyke completed a wildland refresher course and work capacity test.

EMS/Training Division Chief Van Slyke reviewed applications for Educational Assistance.

**Prevention Division Chief Moon:**

Prevention Division Chief Moon, Fire Chief Sackett and Operations/Wildland Division Chief Pigati met with a company doing the CWPP for the county.

Prevention Division Chief Moon met with City of Rifle Council in a workshop to discuss the possible adoption of the IWUIC.

Prevention Division Chief Moon received final plans from the Lakota Developers for developing the property across from Station 64.

Prevention Division Chief attended New Castle Board of Trustees meeting on the final approval of Castle Valley Ranch Filing 11.

Prevention Division Chief Moon reviewed a proposed building on Enterprise Ct in Rifle.

Prevention Division Chief Moon attended the State of the Community meeting at the Ute Theater.

Prevention Division Chief Moon stated he completed inspections for Hong's Garden, Black Bear Bar and Grill, Native Springs fire sprinkler system. The CRFR shifts have been doing some inspections and doing a great job.

The Community Risk Reduction Specialist had many events throughout the month of April and Prevention Division Chief Moon briefly disused them.

Jerry Siefert worked on getting all stations lawn sprinklers running, Station 64 had some cooling and heating pump issues, Station 41 parts for the roof top cooling unit arrived, Station 61 floor settled another 1/16". Station 42 completed a repair list from their last government audit.

Fleet Mechanic Kasten finished the tender tires and worked on the fuel pump on one of the ambulances.

**IT Director Gredig:**

IT Director Gredig continued working on Communications Plans with Wildland/Operations Division Chief Pigati and Fire Chief Sackett. He also continued working on the mapping project with the county.

IT Director Gredig is working on the District's Annual Report.

IT Director Gredig continued to investigate new software for Fire and EMS reporting. He also continued working on streamlining payroll processing.

IT Director Gredig worked on Microsoft logins to support multi-factor authentication to better secure the systems.

IT Director Gredig helped with onboarding of the new wildland seasonal employees.

IT Director Gredig attended webinars and worked with the Statewide Internet Portal Authority.

IT Director Gredig discussed the April 2022 summary report.

**Administrative Director Tillman:**

Administrative Director Tillman continued to work with the auditors on the 2021 financial audit. She anticipated that the draft audit report will be submitted to the Board before the of June.

Administrative Director Tillman worked on FSC on Duck Pond fire in Gypsum on Road 702 fire in Nebraska.

Administrative Director Tillman processed onboarding for new wildland seasonal employees.

Administrative Director Tillman attended UCR annual team meeting.

Administrative Director Tillman processed wildland deployment invoices in DFPC Fire Billing System. She also reconciled numerous bank/fund accounts and prepared monthly financials.

Administrative Director Tillman continued to work with Gembok Consulting new account structure and updated monthly journal entry templates.

Administrative Director Tillman processed various HR matters and worked with Fire Chief Sackett on personnel matters.

Administrative Director Tillman participated in Chief Staff conference calls/meetings.

Administrative Director Tillman reviewed timesheets and processed payrolls for the prior month. She uploaded pension contributions reports and submitted payment to FPPA & PERA. She also processed employee insurance coverage changes with CEBT and AFLAC.

Administrative Director Tillman amended PTE & FTE members as necessary to FPPA/PERA pension plans and termed any former members.

Administrative Director Tillman prepared the Board meeting agenda and packets for the monthly meeting and distributed to the Board.

**GOOD NEWS & DEPARTMENT ACCOMPLISHMENTS:**

Fire Chief Sackett stated that wildland crews conducted pump test for the new seasonal and he presented Treasurer Haderlie with a gift from staff for her participation of the Board.

Director Burris stated that Community Risk Reduction Specialist Nechkash did a great job at the Child Safety Fair.

**BOARD MEMBER COMMENTS:**



Director Burriss said CRFR has been doing a good job and going in the right direction and gave a big thanks to Treasurer Haderlie.

Vice President Weisbrod gave recognition to Treasurer Haderlie and thanked her for all that she has done.

Secretary Marantino thanked Treasurer Haderlie for what she has done for the Board and said she will miss her.

President Lambert gave thanks to Treasurer Haderlie and recognized her for what she has brought to the Board.

Treasurer Haderlie explained how she came on the Board and said thank you to everyone who has impacted her. She enjoyed being a part of the Board.

**ADJOURNMENT:**

There being no other business to come before the Board, Chairperson Lambert adjourned the meeting at 8:00 pm.

**APPROVAL:**

The foregoing Minutes, which has been approved by the affirmative majority vote of the Board of Directors of the Colorado River Fire Protection District, is a true and accurate record of the meeting held on the date state above.

Date: June 14, 2022



Date: 6/14/2022

